

479th Flying Training Group Naval Air Station Pensacola Welcome Guide



U.S. AIR FORCE

The following document has been adapted for website publication. Some information has been removed to protect personal information.

For the full version of this document, please contact the 479 OSS/OSH.

Personal Checklist:

Before you arrive:

- ☐ Contact Gateway Inn for a room, if necessary (850-452-3625)
- ☐ Contact STUCON on when to report in (Tues/Thurs 0900)

Initial Reporting (arrive in **BLUES** to STUCON):

- ☐ Sign into STUCON inprocessing binder
- ☐ Sign into Hurricane Evacuation Accountability
- ☐ Training Tech Brief: Sign any RIPS, explain the PIF
- ☐ Begin 479 OSS INPROCESSING CHECKLIST

IFS: _____

SV-86 (Water Survival): _____

T-6 (UCT): _____

NOTES

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DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND

12 May 2011

MEMORANDUM FOR ALL INCOMING STUDENT CSOS

FROM: 479 OSS/CC

SUBJECT: Welcome to NAS Pensacola and Undergraduate CSO Training (UCT)

1. On behalf of the 12th Flying Training Wing Commander, Colonel Richard Murphy, it is my pleasure to welcome you to NAS Pensacola and to active duty as an Air Force Officer. You will find that Pensacola has a rich military training history and provides good support as we work to produce the Air Force's newest Combat Systems Officers.

2. You have made a commitment to serve your country and in doing so have joined an elite band of warriors; those who have volunteered to uphold the AF core values—integrity, service before self, excellence in a you do. You will have an opportunity to meet many senior officers including your wing, group, and squadron commanders, who will share their philosophies with you, but there are three things that must be understood from the beginning:

- a. You are now an officer in the Air Force. The expectations and standards are high and you will act accordingly. You will not be coddled, cajoled, or begged to try harder or do better. Inappropriate use of alcohol, sexual misconduct or discrimination of any kind simply will not be tolerated. If you cannot act professionally and maintain the standards, we will expedite your return to civilian life.
- b. You have training requirements to accomplish prior to beginning the UCSO training program. While awaiting training or when those requirements are completed, you will be employed in any number of jobs within the group or across the base, in most cases you are overqualified for these assigned duties. Regardless, I expect you to do your assigned work to the best of your ability and earn your paycheck. Use this opportunity to learn more about our wing, the mission, and our Air Force.
- c. This is not about you. Our nation is at war and good men and women are fighting and dying to protect the freedoms available in this country. I expect you to be worthy of your calling. If you are unwilling to carry out your duties for your country, please let someone know ASAP.

3. I congratulate you on earning a spot here in UCSO training. With hard work and perseverance, you can earn your wings and take your place in combat, mobility, and special operations units carrying out the Air Force mission every day. Aim High - Fly, Fight, Win!

//signed//
JUSTIN W. BOLDENOW, Lt Col, USAF
Commander



DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND

17 May 2011

MEMORANDUM FOR INCOMING UCSO STUDENTS

FROM: 479 OSS/OSH

SUBJECT: Welcome Letter

1. Congratulations on your assignment to NAS Pensacola and Undergraduate Combat Systems Officer Training (UCT).
2. You are now assigned to the 479th Operational Support Squadron, Student Control Flight (479 OSS/OSH) which is located in building 3610. The Student Control office can be reached at DSN 922-0971 or Comm. (850) 452-0971. Your chain of command, in order, will be the Student Control Flight Commander(s), 479th OSS Assistant Director of Operations, 479th OSS Director of Operations, 479th OSS Commander, 479th Flying Training Group Commander, and 12th Flying Training Wing Commander. It is imperative that you properly follow your chain of command.
3. In-processing is the first requirement upon your arrival. During in-processing you will provide up to date contact information as accountability is one of the priorities in Student Control. Completing all appointments on the checklist prior to the start of UCT is required. Upon completion of in-processing you will be employed throughout the 479 FTG. Become a productive member of the 479 FTG team and remember that you are a professional Officer in the USAF and you are expected to conduct yourself accordingly. You are expected to use good judgment and think critically at all times.
4. Student Control is responsible for you and your training prior to starting UCT. Be proactive at all times and bring all questions to your immediate chain of command. You will take the Air Force Fitness Assessment before UCT. If you do not pass, your UCT start date may be delayed until you can pass. You are afforded the opportunity for PT three times a week so take advantage of it.
5. UCT is extremely challenging. This year you can expect some of the toughest training you have encountered in your Air Force career. Come prepared, study hard, and give it your all and you will be successful. Good luck!

//signed//
Karyn Argueta, Capt, USAF
Flight Commander

Initial Reporting Instructions

Reserve a room at the Gateway Inn (BOQ/Billeting)
If you have made other accommodations, please inform STUCON.
Navy Gateway Inn - (850) 452-3625



DIRECTIONS TO THE GATEWAY INN 600 Moffett Rd

- Duncan Road (BASE ENTRANCE) to Moffett Road
- 1. CONTINUE STRAIGHT TO FOLLOW DUNCAN ROAD
- 2. LEFT ON MOFFETT ROAD
 - LARGE WHITE BUILDING ON LEFT AFTER GOING THROUGH HOUSING ESTABLISHMENTS ON MOFFETT

REPORT IN **BLUES** TO 479th OSS STUCON (directions on p. 8)

- When you arrive to the Gateway Inn/other accommodations, contact STUCON and inform them of your arrival
- Inprocessing Information: **0900 T/TH ONLY**
- 860 San Carlos Rd, Bldg 3610

AFTER DUTY HOURS: ON CALL FLT/CC: (850) 503-3225

What to Bring

1. 5 copies of orders (front and back).
2. Identification cards (drivers license and military ID, if applicable).
3. Most recent Fitness Assessment Test Scores with height and weight.
4. Proof of car registration, insurance, and title.
5. ADLS Certificates (Information Assurance, Force Protection, DADT, SERE 100 B, Information Protection, Human Relations)
6. Traffic Management Office papers, and receipts from your move and weight.
7. All personal records: Sealed envelope and marriage certificate.
8. Active Duty Service Commitment (OTS/Guard/Reserve only).

Initial Reporting Instructions



DIRECTIONS TO STUCON: **860 San Carlos Rd, Bldg 3610**

1. TURN RIGHT AT **RADFORD BLVD** (TOWARDS THE BACK GATE).
2. RADFORD BLVD BECOMES BLUE ANGEL PKWY.
3. DRIVE PAST NAVAL AVIATION MUSEUM ON YOUR RIGHT.
4. MAKE 2D RIGHT AFTER MUSEUM ON THE 2D SAN CARLOS ROAD ENTRANCE - SEE ABOVE PHOTO.
(YOU WILL SEE A NAVAL TRAINING AIRCRAFT ON THE CORNER)
5. MAKE 1ST LEFT INTO PARKING LOT (YOU WILL SEE THE CSO WINGS ON THE BUILDING TO THE LEFT, AND BLDG WITH LETTERS "AIMD" ON THE RIGHT).
6. THE STUCON OFFICE IS ON THE LEFT OF THE AIMD BLDG.
(THERE ARE PICNIC TABLES/GRILL ADJACENT TO STUCON)

ENTER THROUGH THE GATE THAT SAYS "WT GATE."
YOU MUST HAVE A BLDG GATE CODE TO ENTER.
PLEASE CONTACT STUCON FOR THE CODE.

Inprocessing Information

Responsibilities

Until you begin the Undergraduate Combat Systems Officer training (UCT), you will be known as a casual lieutenant. You must first inprocess into the 479 FTG. To do this, you must complete the 479 OSS STUDENT INPROCESSING checklist located at STUCON. Once inprocessing is completed, you will be assigned a “stash” job within the group.

The Training RIP/Orders

While on casual status, you will have to attend 2 TDYs before you “class up” to UCT: Initial Flight Screening (IFS) in Pueblo, CO, and USAF Water Survival Training (SV-86) here at NAS Pensacola, FL. In order to verify your attendance to these TDYs, STUCON will provide you with a “RIP.” A “RIP” is defined as a “report on individual person,” and is a draft that is used to create your orders. This is your notification dates to begin training. It is *your* responsibility to read, understand and sign each “RIP.” Once you receive your “RIP,” the Command Support Staff (CSS) will process orders for you to attend this TDY. It is important that you return your RIP after it’s signed so it can be processed.

You must sign a RIP in order to attend any TDY!

Hurricane Evacuation

Upon arrival to NASP, students will fill out their evacuation location on Air Force Personnel Accountability and Assessment System (AFPAAS). AFPAAS can be accessed via the AF Portal. Any students living on base should acquire hurricane stickers from the Community Center off of Wagner Ave.

Vehicle Registration

NAS Pensacola issues windshield stickers to track vehicle registration. The vehicle registration building is located immediately on the left as students enter the base through the main gate on Duncan Road.

Security Manager

You must set a time to meet with the Security Manager. After your meeting, you will be issued your Applied Instructional Facility (AIF) access badge.

Before receiving their AIF access badge, students will be escorted at all times while in the AIF. **Electronic devices, such as cell phones, laptops or music players, are not allowed in the AIF AT ANY TIME.** Having an electronic device in the AIF could result in you being eliminated from UCT, *no exceptions.*

Inprocessing Information

Base Inprocessing: Personnel/Finance/Medical and the Newcomers Brief

In addition to inprocessing for STUCON, on the next available Wednesday, students will go to Building 746 off of Turner Street at 0930 for base inprocessing. Students must bring their sealed envelope at this time. At this briefing, you will receive another inprocessing checklist from the Command Support Staff (CSS) to be completed.

Students must attend a one-day newcomer's welcome day. Unless otherwise directed, newcomer's welcome day will be conducted on the first Monday of every month.

Medical

During base inprocessing, the Air Force medical technician will collect your records and enter you into the NAS medical system. Students should be prepared to have an immunization screening, dental appointment, and flight physical completed within the first few weeks of arriving on base at the Naval Medical Clinic.

All sick call, doctors appointments, or any medical issues will be coordinated through the medical technician.

In the case of an emergency situation where a hospital visit is immediately needed, students need to go to the Naval Hospital off of Highway 98. After any off-base medical care has been administered, students need to be seen by an Air Force flight doctor.

Computer Access

1. You need a military CAC/ID Card to proceed.
2. Complete DD Form 2875 (located at STUCON). This must be signed by a Flt/CC as well as the Security Manager.
3. Fill out the 2 Team Genesis Forms (located at STUCON).
4. Complete ADLS training prior or at Team Genesis. If ADLS training is complete, bring in your ADLS certificate: Information Assurance. You can complete this without having your CAC activated.

ADLS Website: <https://golearn.csd.disa.mil/kc/login/login.asp>

Team Genesis, located in the unsecured side of the AIF will set up student accounts.

Students will check their .mil email once a day. NO EXCEPTIONS.

Students may look into purchasing a home CAC reader to check their military email. Refer to: <http://www.militarycac.com/> to set up the certificates/drivers for your home computer. Once set up, you may access your email through the AF portal or through "<https://webmail.tyndall.af.mil/exchange>"

Inprocessing Information

Housing

Students have the option to live on base housing or to find appropriate housing off base. Students will stay at the NAS Pensacola Gateway Inn until they find secure housing. Once provided housing, please notify STUCON of your location. Reminder: You will only be reimbursed for 10 days at the Gateway Inn while searching for housing, so begin early!

***STUDENTS ARE RECOMMENDED TO LIVE ON BASE,
BUT NOT REQUIRED***

On Base

Students living in bachelor's housing can expect to have multiple roommates in townhouses. The townhouses being used for CSO students come with full kitchens, living and dining rooms, washer/dryer hookups, backyard with lawn care service, and indoor and outdoor storage.

Amenities may include:

- ◆ Rental furniture (available through the housing office).
- ◆ One master bedroom with attached half bathroom and walk-in closet.
- ◆ One to three additional bedrooms.
- ◆ Half bathroom on the ground floor.
- ◆ One full bathroom upstairs in a central location to the bedrooms.

Students residing in bachelor's housing will receive the full BAH allowance, and then will have rent deducted from their paycheck.

Off Base

The base housing office is a great source to find information on houses for rent, apartments or condominiums, which are relatively close to base in suitable living conditions. You can also ask other casual lieutenants or recommended realtors. Many places will come furnished if you don't have any furniture.

Household Goods & TMO/PPO

If students use Traffic Management Office (TMO) services to transport household goods from their previous location, they will be given time to coordinate delivery. Air Force TMO, or the Personal Property Office (PPO), is located in the PSD building behind the gas station off of Moffett Road (see p. 10). Any student who completed a partial do-it-yourself (PDITY) or full DITY move can also complete any paperwork needed at the PPO office (850-452-4727).

Leave Information

See below if any of the following apply:

- ◆ You are taking a commercial airplane to take leave CONUS.
- ◆ You are traveling farther than 480 miles from Pensacola.
- ◆ You are traveling anytime during the duty week.

Skip to p. 14 if:

- ◆ You are taking weekend leave within 480 miles from Pensacola (vehicle only).
- ◆ You would like to take leave in conjunction with an upcoming TDY.

To take Leave, first fill out a Leave Request Form and an AETC Form 4392, located at STUCON, no later than seven (7) days prior to their leave.

If approved, the student must access Leave Web via the AF Portal, no earlier than 30 days from the start of their requested leave. Leave Web can be accessed at: <https://www.my.af.mil/> => leaveweb => Randolph => member => New Leave => Save and Submit to AO (see below).

The screenshot shows a web form for requesting leave. It is divided into several sections: Member Information, Request Entry, and Approving Official / Supervisor. Annotations with arrows point to specific fields: a red arrow points to 'Cur Leave Bal: 13.5'; a blue arrow points to the 'Leave Status' dropdown (set to '0001'); a blue arrow points to the 'First Day' (Jun 2 2010); a green arrow points to the 'Last Day' (Jun 15 2010); a black arrow points to the 'Leave Area' (CONUS); a black arrow points to the 'Address and Phone' field; a blue arrow points to the 'Emergency Ph' field; and a black arrow points to the 'Email' field of the Approving Official.

Member Information
Rank/Name: []
SSN: [] Cur Leave Bal: 13.5
[Show Details]

Request Entry
Leave Status: Jun 1 2010 [0001]
(First Day Of Leave Status) Time: 0001
First Day: Jun 2 2010 []
(First Changeable Day) Chargeable Leave Rules
Last Day: Jun 15 2010 []
(Last Changeable Day)
Leave Area: ☒ CONUS ☐ OS ☐ OS to CONUS
Address and Phone: 5 Oak Rd.,
Bumble, FL 0000
555-555-5555
Emergency Ph: (555)555-5555

Approving Official / Supervisor
Rank: CAPT []
Name (Last): Supervisor
First: John MI: []
Duty Ph: 555-5555
Email: John.Supervisor@laughlin.af.mil
(john.supervisor@yourbase.af.mil)

[Save Projected Leave] [Save and Submit To AO]

Leave Status: To be listed as the day before you take leave after the duty day. Time must read something other than 0000. ex. 0001

First Day: The day you leave

Last Day: The day you return

Leave Area: In this example it is within the continental United States

Address & Phone: You must have the full address including zip code and phone number from the place you are staying. Forgetting the phone # will cause the request to be rejected.

Emergency Phone: The number you may be immediately contacted at.

Ensure that you do not exceed your Current Leave Balance (Top of page).

AO: Capt Jason Lingle, Capt Karyn Argueta

Email:

479oss.osh@tyndall.af.mil

Phone: 850-452-0957

Leave Information

(continued from p. 13)

Once approved and authorized/validated via Leave Web, a Part II Authorization Form will be produced, which must be carried by the student at all times while on leave. **STUDENTS WILL NOT PURCHASE AIRLINE TICKETS BEFORE LEAVE HAS BEEN APPROVED.** Once all of this is completed, students must also sign out in the Student VOCO book located in the STUCON office. Once returned from leave, students will log into Leave Web via AF Portal and complete the Part III of the leave request, and sign back in the student VOCO book. Leave must begin and end in the local area.

Leave requests will be reviewed by a STUCON flight commander. If a student is requesting Advance Leave, Overseas Leave, Convalescent Leave, Permissive TDY, or is going to New Orleans or Las Vegas, he/she must meet with a flight commander prior to the leave request being approved.

Leave in conjunction with a TDY

Any student that is looking to take leave immediately following a TDY (ASBC, Water, IFS) MUST have the leave annotated on your RIP prior to receiving your orders. Please see STUCON if you need to take leave following or preceding a TDY.

Local Weekend Leave (vehicle traveling within 480 miles of Pensacola)

- ☐ Sign out of the VOCO book (located at STUCON)
- ☐ Fill out a 4392 —**WITH A DRIVING PLAN!** (everyone)
***You must have the 4392 signed by a Flt/CC
BEFORE you leave for the weekend***

On weekends and outside of duty hours, students may travel within the local area (480 mile radius of NAS Pensacola) *without taking charged leave*, provided they have signed out in the VOCO book in STUCON and fill out a 4392.

If a student's destination is questionable (~480 mile radius), he/she must talk to STUCON before departing. Students will bring in a Google Map or MapQuest plan and paperwork for any destination students are driving to. Usually students will exercise this liberty on the weekend, however, they still must sign out of the student VOCO book in the STUCON office. Even if not on the weekend, for example, a holiday pass, students must sign out if not sleeping in their own quarters. All VOCO book sign-outs must have a 4392 to accompany.

Dress and Appearance

Navy Enlisted Rank

| Pay Grade | Rate | Abbreviation | Upper Sleeve | Collar and Cap |
|-----------|----------------------------|--------------|---|---|
| E-1 | Seaman Recruit | SR | none | none |
| E-2 | Seaman Apprentice | SA |  | none |
| E-3 | Seaman | SN |  | none |
| E-4 | Petty Officer Third Class | PO3 |  |  |
| E-5 | Petty Officer Second Class | PO2 |  |  |
| E-6 | Petty Officer First Class | PO1 |  |  |
| E-7 | Chief Petty Officer | CPO |  |  |
| E-8 | Senior Chief Petty Officer | SCPO |  |  |
| E-9 | Master Chief Petty Officer | MCPO |  |  |

Students are now on a Navy Base, so you must acclimate yourself to the Navy and Marine ranks. There are multiple Navy technical schools here, and you are guaranteed to run into enlisted personnel. Please note that with each naval uniform, the rank is located in different parts of the uniform.

Dress and Appearance

Marine Enlisted Rank



Air Force Customs and Courtesies




















- ◆ Stand and salute when raising or lowering the flag (in uniform)
- ◆ Stand and salute when they play “To the Colors” (in uniform)
- ◆ Stand and salute when they play “Reveille” (in uniform)
- ◆ Stand and salute when they play “Retreat” (in uniform)
- ◆ While in civilian clothes, stand at attention for all military traditions.
- ◆ While doing PT, you must stop and pay respect to all military traditions (unless doing a certified PFA).
- ◆ Civ clothes: stand at attention with hand at your heart - National Anthem
- ◆ Stop your vehicle until the Reveille, Retreat, or National Anthem is complete.

Officer Greeting

- ◆ Always greet any officer of higher rank.
- ◆ Always stand for an O-5 and verbally greet the officer(s).
- ◆ Stand, greet, and call the room to attention for an O-6 (or the 479 FTG/CC).
- ◆ Notify the OSS/CC and OSS/DO if an O-6 enters the AIF building.

Dress and Appearance

Navy Officer Rank

| Pay Grade | Rank | Abbreviation | Collar | Shoulder | Sleeve |
|-----------|---------------------------|--------------|---|---|---|
| O-1 | Ensign | ENS |  |  |  |
| O-2 | Lieutenant Junior Grade | LTJG |  |  |  |
| O-3 | Lieutenant | LT |  |  |  |
| O-4 | Lieutenant Commander | LCDR |  |  |  |
| O-5 | Commander | CDR |  |  |  |
| O-6 | Captain | CAPT |  |  |  |
| O-7 | Rear Admiral (lower half) | RDML |  |  |  |

Above is the list of the Naval Officer rank. If there is any confusion with dress and appearance standards, refer to AFI 36-2903. Keep your uniform, hair, and face in standards AT ALL TIMES. You must also have all of your uniforms available (including mess dress).

NOW THAT YOU ARE ON A JOINT BASE, YOUR ACTIONS WILL HEAVILY SCRUTINIZED, AND EVERYTHING YOU DO WILL REPRESENT THE AIR FORCE. SO REPRESENT US WELL!

Accountability

Recall Roster/Recalls

Students are assigned to elements during morning muster. *Medical appointments always take precedence over muster.* Unless approved to miss muster for medical or Flt/CCs, muster attendance is MANDATORY.

DOs:

- ◆ Obtain contact information for your specific element leader
- ◆ Use your element leader as the 1st stop in your chain of command!
- ◆ Inform your element leader if you ever miss muster (for ANY reason).
- ◆ Ensure that STUCON has your most accurate and up-to-date contact information at all times. It is your responsibility.
- ◆ Always call STUCON back within 30 minutes.

DON'Ts:

- ◆ Do not miss muster. You will have to meet with a Flt/CC to explain your actions; expect to receive a LOR.
- ◆ Do not show up late to muster, EVER. See above.
- ◆ Do not lie about your stash job or its hours. We will find out.
- ◆ Do not be “that guy” that cannot return from a recall in time.

Recalls are used for casual accountability as well as to pass important information such as a change to duty hours or reporting location. During the duty week, students should always have their uniform on stand-by in case of a recall. Students have 30 MINUTES to respond to the recall message.

Chain of Command

Student
Element Leader
STUCON
STUCON Flight Commander
STUCON Assistant Director of Operations
479 OSS Director of Operations
479 OSS Commander
479 FTG Commander
12 FTW Commander, Randolph AFB

Casual Status

Student “Stash” Jobs

Students will be assigned a “stash” job while on casual status. It is recommended to volunteer for these jobs before you have to get assigned to them. Once you get assigned a job, you must inform STUCON of your hours and description of your “stash” job or you will be assigned additional duties.

Once you “class up,” a letter of evaluation (LOE) may be written on what the student has completed while stationed thus far on casual status at NASP. The student’s LOE should be thought of as the student’s preliminary Officer Performance Report (OPR), since the student’s CSO flight commander will use the LOE as the first form of evaluation. Students are encouraged to keep track of everything additional they have completed so that the production of his/her LOE is supplemented with “action-result-impact” bullet points.

Duty Hours and Reporting In

Duty hours are Monday through Friday, 0730-1630. Students will be able to report for duty in uniform within 30 minutes during duty hours.

Muster (Roll call/Accountability) and Uniform of the Day (UOD)

Muster is every weekday morning at **0730**.

- ◆ Monday, Wednesday, and Friday

Required Uniform for Muster: PTUs

Students will muster across from Radford Gym to the north, adjacent to the gazebo. **After muster, students are *required* to physically train at the Radford Gym, chip trail, or the sea wall.** Do **NOT** report anywhere in the Group (STUCON, AIF, CSS) in PTUs. You must go home and change into the UOD.

- ◆ Tuesday and Thursday

Requirement Uniform: UOD

Students will muster at the side parking lot of the AIF (Building #4148).

- ◆ UOD (unless otherwise notified by STUCON)

Monday: BLUES

Tuesday - Friday: ABUs

- ◆ Inclement Weather

MWF muster: Students will muster inside the gym’s basketball courts and then PT on their own.

TR muster: Students will muster inside the AIF conference room. Element leaders will determine an alternate location if the designated locations are occupied.

Casual Status

High-Risk Activities

- ◆ All Terrain Vehicles
- ◆ Auto Racing
- ◆ Bungee Jumping
- ◆ Civil Helicopter Flying
- ◆ Civil Light Aircraft Flight
- ◆ Dirtbiking/MX Racing
- ◆ Hang Gliding
- ◆ Hunting
- ◆ Mountain Climbing/Rappelling
- ◆ Parasailing
- ◆ Rodeo/Bull-Riding
- ◆ Scuba Diving
- ◆ Skydiving
- ◆ Soaring
- ◆ White Water Rafting
- ◆ Kayaking

In addition, students must coordinate this activity with STUCON. Failure to notify STUCON and fill out the appropriate paperwork can lead to administrative

Off-Limit Areas

The following locations are off-limits to military personnel:

- Psychedelic Shacks: 25 North Navy Blvd & 6707 Plantation Road, Pensacola, FL
- Dixon Appliances: 44 Angel Street, Santa Rosa Beach, FL
- F. Groovy Gifts: 4100 Barrancas Ave, Pensacola, FL
- Raw Dog or Lime Cab taxi services

Physical Fitness Assessment (PFA)

Physical fitness assessments (PFAs) will be administered by physical training leaders every 2nd, 3rd, and 4th Friday of the month. You can expect to take multiple PFAs while on casual and will be required to pass them prior to IFS/UCT. If you have a PFA recorded from your commissioning source, turn it into STUCON.

Tipsy Taxi Program

Students will receive Tipsy-Taxi cards and should carry them at all times. If the student uses this card with YELLOW CAB, he/she has to show the card and the charge for the ride is taken out of 479 FTG. When the student returns back to duty, the student is expected to contact the POC to pay back the taxi amount. Contact 2d Lt Domanowski (520-831-0666) to receive your card.

Casual Status

Student Parking

Students shall park in designated parking areas only. Casual students parking at the new hanger **shall not park in the main parking lot** in front of the hanger. Casual student parking is located in front of the AIMD Navy building, located north of the hanger. Students parking at the AIF building shall park in the lot next to the unsecured side of the AIF **not in the parking lot directly in front of the AIF**. Motorcycles are encouraged to share parking spaces.

Vehicle Operation

- ◆ Observe the posted speed limit at all times.
- ◆ Radar detectors are not to be used while driving on base (DOD regulation).
- ◆ All military formations have the right of way.
- ◆ Off-base speeding fines begin at \$83 and can go in excess of \$550.
- ◆ Florida state law also requires that all children under the age of five must be in an approved child restraint.
- ◆ Using a cell phone on base while driving is prohibited. Texting while driving is prohibited for all federal employees.

Any students involved in any civil suits, including speeding tickets on or off base, must immediately report the incident to the STUCON flight commanders and will be reporting to the 479 OSS/CC in service dress.

NAS Pensacola Amenities

All Navy amenities are open to Air Force personnel. Many activities can be referenced by contacting the Morale, Welfare, and Recreation (MWR) office at (850) 452-3806. Some amenities that the base offers are:

- ◆ On-base marina to rent and store boats
- ◆ 54 holes of golf
- ◆ National Museum of Naval Aviation
- ◆ Pensacola Lighthouse
- ◆ Fort Barrancas
- ◆ Religious Services

There is no Commissary on NAS Pensacola. NAS Corry Station on Hwy 98 has a larger NEX as well as the Commissary. The Navy College Office Customer Service office also has great information on furthering one's education.

Spouses Club

The 479 OSS has an active spouses club. Student spouses are encouraged to participate. The Spouses Club provides support and information to military spouses as well as many social events. Please provide us with their contact info upon check-in.

Casual Status

Motorcycle Information

If you choose to ride a motorcycle on base, you must wear all required personal protective equipment (PPE).

This equipment consists of:

- ◆ Helmet
- ◆ Full-fingered gloves
- ◆ Pants
- ◆ Jacket
- ◆ Over-the-ankle protective footwear
- ◆ Reflective safety vest.
- ◆ A motorcycle jacket with sewn-in reflective material can cover both items.
- ◆ All PPE must be worn, whether a student is riding their motorcycle during the day or night, on or off duty.

Motorcycle riders also must coordinate with the motorcycle safety representative. Students choosing this mode of transportation must complete a Motorcycle Safety Foundation (MSF) Basic Rider Course (BRC) before being able to register and ride their motorcycle on or off-base.

Sport Bikes

Depending on the type of motorcycle the student has, he/she must complete an additional course within 60 days of completing the BRC course or after acquiring the motorcycle. Students with sport bikes will complete the Sport Bike Basic Rider Course and all others will complete the Advanced Rider Course.

At the completion of all of these courses, students will turn in copies of their completion cards to the motorcycle safety representative. In addition to those safety cards, students must also show their state's driver license with motorcycle endorsement.

Students will carry their BRC and additional safety course cards on them at all times while operating their motorcycle on and off base. All of these steps must be completed before the student can legally ride on or off-base.

POC: 850-452-0616

Temporary Duty (TDY)

Temporary Duty Assignments (TDY)

Before you begin UCSO training, multiple TDYs need to be completed. Students will also ensure that all STUCON checklists are completed prior to and after the TDY; this includes filling out a TDY Form 4334 for CSS.

*** ALL CHECKLISTS ARE LOCATED
AT THE STUCON OFFICE. ***

Students must ensure they keep all itemized receipts from their TDY to be turned in with their completed travel voucher and Form 4334.



USAF Parachuting Water Survival (SV-86)

The final TDY students must complete before formal CSO training begins is Parachuting Water Survival, due to the numerous navigation routes over water.

This three-day survival school is located on NAS Pensacola along the sea wall off of Radford Blvd. Normally conducted on a Tuesday through Thursday; students will receive academic briefings Tuesday and Wednesday morning starting at 0700, and will be in the water after lunch on Tuesday, Wednesday, and all day Thursday. Be sure to file the Water Survival In- and Out-processing checklists.

Temporary Duty (TDY)

Initial Flight Screening (IFS)

Before formal CSO training begins, all students must complete IFS at Doss Aviation in Pueblo, Colorado. This TDY can last anywhere between three to five weeks of academics and flight training, depending on the weather and daily flying schedule.

OPS LIMITS BOLDFACE– You will complete an OPS LIMITS BOLDFACE test before your TDY to IFS. Students are expected to score 100%. **ALL ITEMS INCLUDING THE RED AND BLACK OPS LIMITS ARE REQUIRED TO BE MEMORIZED!!!** Any student who fails to meet this standard will meet with a STUCON FL/CC. Study material will be provided by STUCON including: one blank form and one answer key of both the OPS LIMITS and BOLDFACE.

The basic schedule of events given to CSO students is as follows:

- ◆ TD-1: Inprocessing and check-in.
- ◆ Week 1: Academics, flight ground school, and mandatory PT sessions, which include an official Air Force PT test.
- ◆ Weeks 2 - 4: CSO students will have to complete nine flights and a check ride. The first four flights for all students (pilot, CSO, RPA) consist of the same syllabus, to become familiar with the aircraft, local flying procedures and basic aircraft maneuvers. The next five flights for CSO students will follow the visual navigation syllabus. A CSO check ride is a separate visual navigation route and general knowledge evaluation. Go to dossifs.com to complete the pre-training paperwork and find more information on the course.

Flight Gear

CSO students will be issued their flight gear before departing for Initial Flight Screening at Pueblo, Colorado. Once issued gear, students will complete a flight suit receipt form (located at STUCON) to turn into Wings and Things to have everything sewn on their flight suit.

The NEX store has an extremely limited supply of any Air Force uniform items. It is highly suggested that students procure those items by other means; Eglin AFB and Hurlburt Field are located approximately one hour east of NAS Pensacola.

Also, **students are only entitled to two (2) leather nametags free of charge from Wings and Things.** Students should contact STUCON for any questions regarding flight gear issue, collecting missing flight equipment, or to hand in their gear issue sheets.

Temporary Duty (TDY)

Controlled Spending Account

The CSA card is required to pay for TDY travel expenses, such as plane tickets or food. Training Tech will begin the process of acquiring a CSA card upon arrival.



SATO Travel Procedures

HOW TO RESERVE A PLANE TICKET FOR IFS

1. To reserve travel tickets, students first must sign their IFS training RIP.
2. Students will fill out a SATO Travel Request Form (located at STUCON) students must keep in mind that their travel days are one day prior and one day after the IFS dates.
3. **FAX:** Fax the completed form to (850) 452-5366.
EMAIL: Scan and e-mail the form to pensaclacto@cwtsatotravel.com.
Call (850) 452-3617 x3611/3601 to verify that SATO has received the form.
4. **IF YOU HAVE A CSA CARD:** After the request form has been sent in, they will call SATO with their CSA card number so payment for the tickets can be made.
5. Students will fax their TDY orders to SATO so that their travel office has a copy on record. Students could receive their flight reservation and itinerary via the e-mail addresses they recorded on their SATO Travel Request Form.

It is SATO's policy that students will incur a \$30 reservation fee when booking travel tickets. Students can request that this fee be reimbursed when they return from their TDY and complete their travel voucher.

UCT



About the Program

The Air Force CSO program combines all aspects of previous navigator, electronic warfare, and weapon system officer responsibilities from all operational fields and aircraft.

Training will start with Aerospace Physiology. Next is the T-6 portion of training covering basic airmanship and navigation. Students will “graduate” the T-6 and begin the advanced syllabus (see p. 27). They will learn advanced navigation and electronic warfare. Training in this phase will be accomplished in both the T-25 simulator and the T-1A aircraft.

Combat System Officer Training is 220 training days or approximately 11 months. Upon successful completion of training, students will receive their aeronautical rating and their basic Combat System Officer wings. After earning their wings, students will have follow-on training at several different locations.

What to do before you start UCT training

- ☐ Fill out the 479 OSS outprocessing checklist.
- ☐ Make sure you have ALL of your flight gear.
- ☐ Get fitted for your G-suit.
- ☐ Make sure you have your Active Duty Service Commitment (ADSC).
- ☐ Make sure your Personal Information File (PIF) is up to date.

You are not allowed to take leave 10 days prior to UCT training.

UCT

Flight Pay

Military flight pay will commence once the student has accomplished the necessary aerospace physiology training. Students will not receive flight pay while TDY at Initial Flight Screening.

Base Contact Information (see p. 31)

All commercial phone numbers with the prefix 850-452-** are an on-base telephone. If dialing from an on base phone, the caller only has to prefix the last four digits of the phone number with a (2). For example, the AIF Security Desk would be 2-0605. When dialing a DSN phone number, dial 88 before dialing the DSN phone number. DSN for NAS Pensacola is 922-**** If dialing a local phone number from an on base phone, enter 9 and then 1, followed by the area code and desired phone number.**

UCT

Potential Airframes and Locations

Below is the potential airframes and possible locations for a winged CSO.

- ◆ Note the different models for each airframe.
- ◆ FTU = Follow on training unit. This will be a location where you will receive additional training with your specific airframe

| | |
|---|--|
| AC-130 U/H | F-15 |
| Hurlburt AFB, FL (FTU, AC-130U) | Seymour Johnson AFB, NC (FTU) |
| Cannon AFB, NM (AC-130H) | Mountain Home AFB, ID |
| B-1 | Lakenheath RAF, UK |
| Dyess AFB, TX (FTU) | HC-130 |
| Ellsworth AFB, SD | Moody AFB, GA (Little Rock FTU) |
| B-52 | Davis-Monthan AFB, AZ |
| Barksdale AFB, LA (FTU) | Eglin AFB, FL |
| Minot AFB, ND | Kadena AB, Japan |
| C-130 E/H | KC-135 |
| Little Rock AFB, AR (FTU) | McConnell AFB, KS |
| Pope AFB, NC | MC-130 E/H/P/W |
| Dyess AFB, TX | Hurlburt AFB, FL (Little Rock FTU) |
| Cheyenne ANG MPT, WY | Kadena AB, Japan |
| Peterson AFB, CO | Mildenhall AFB, UK |
| Yakota ABS, Japan | Cannon AFB, NM (MC-130 W ONLY) |
| Elmendorf AFB, AK | RC-135 U Combat Sent, RC-135 V/W Rivet Joint, |
| Ramstein AB, Germany | RC-135 S Cobra Ball, WC-135 Constant Phoenix, |
| E3 AWACS | OC-135 Open Skies |
| Tinker AFB, OK (FTU) | Offutt AFB, NE (FTU) |
| Elmendorf AFB, AK | Kadena AB, Japan (follow-on) |
| Kadena AB, Japan | Mildenhall AB (follow-on) |
| E8 JSTARS | Souda Bay, Crete (remote, follow-on) |
| Robins ARB, GA | U-28 |
| EC-130 | Hurlburt Fld, FL |
| Davis-Monthan AFB, AZ (Little Rock FTU) | |

Last Notes on USAF Officership

Core Values—The USAF Core Values must be present in every aspect of your lives including off duty time as you are an AF officer 24/7. Everyday you will experience situations in which your attitude and integrity will be tested. Your response to these situations will eventually turn into habits. Start becoming the officer that you have envisioned yourself to be.

Alcohol— If you consume alcohol, you must know when to stop. You know you have crossed the line with alcohol when you can no longer control your actions. Be aware that the repercussions for alcohol related incidents are extremely severe. Any alcohol related incident is grounds for removal from UCT, and possibly the USAF. A DUI will result in a LOR/UIF, removal from UCT, likely separation from the Air Force, and educational recoupment of all scholarships awarded. (For USAFA graduates, that number tops \$100,000) Don't ruin your career or your life by being careless.

The Wingman Policy—We take care of each other. This isn't just being a DD, although that is a part of it. Be the voice of reason in a sticky situation and never leave a buddy behind. **A good wingman will not only have a plan, but will carry out that plan or get the plan back on the right track when things go wrong.**

Regardless of the time or location, you are always an Air Force officer. Whether at work or elsewhere, there will always be consequences for the actions that you take.

- I. **Sanity/Safety Check**— Before you do that thing, use your last brain cell and ask yourself, “Is what I am about to do worth the risk?” There will be times when the answer is yes, but force yourself to ask the question. ID the risks/hazards and do not accept unmitigated risk.
- II. **Equipment Check**—Do you have the right tools/resources to carry out the task at hand? Is your equipment in good condition and are you prepared for contingencies? Are you up to the task at hand? Have you had the appropriate level of training and are you mentally, physically and spiritually prepared?
- III. **Integrity Check** – If you honestly reported your actions to the 479 OSS/CC, would he be able to spot integrity issues with your conduct as USAF officer?
- IV. **Dignity Check** – If you honestly reported your actions to your spouse, children or parents, would your conduct make them proud?

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Base Contacts

AIF Security Desk: 850-452-0604

Base Quarterdeck (Base Operator): 850-452-3100

Communication Team: 850-452-0762

CSS (Command Support Staff): 850-452-0934

Command Religious Program (Bldg 634): 850-452-2341

Finance: 850-452-0938

Fleet & Family Support Center: 850-452-5990 ext. 3102/3103

Gateway Inn: 850-452-3625

Housing: 850-452-4412

Medical Technician: 850-452-5640

National Museum of Naval Aviation: 850-452-3604/3606

Naval Base Health Clinic Central Appointment Line (SICK CALL): 850-505-7171

Naval Hospital Quarterdeck/Information: 850-505-6601

PSD (ID/CAC Card Assistance): 850-452-3617

Personnel: 850-452-0937

SATO: 800-716-7286

RIPS/Training Tech: 850-452-0955

Security Manager: 850-452-0696

STUCON Office: 850-452-0971/0959

STUCON Flight Commanders: 850-452-0956/0957 – Cell: 850-503-3225

TMO/PPO Office: 850-452-4727

USAF Organization Structure



Team Pensacola

